

***City Council  
Legal Review Committee  
Meeting Agenda***

**August 31, 2017  
City Hall, Spruce Room  
4:00 PM**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Discussion/Direction – Draft City Council Rules of Procedure
- VII. Discussion/Direction – Additional 2017 Court Appointments
- VIII. Discussion/Direction – Updating the City’s Nondiscrimination Statement
- IX. Lawsuit Settlements/Litigation Updates
- X. Discussion Items for Next Meeting
- XI. Adjourn

# ***City Council Legal Review Committee Meeting Minutes***

**May 11, 2016  
City Hall  
749 Main Street  
4:00 PM**

**Call to Order** – Chairperson Leh called the meeting to order at 4 PM.

**Roll Call:** The following members were present:

**Committee Members:** *Chris Leh, City Council  
Jeff Lipton, Mayor Pro Tem  
Sue Loo, City Council (arrived 4:22)*

**Staff Present:** *Malcolm Fleming, City Manager  
Heather Balser, Deputy City Manager  
Sam Light, City Attorney  
Dave Hayes  
Rob Zuccaro, Planning Director  
Meredyth Muth, City Clerk*

**APPROVAL OF AGENDA**  
The agenda was approved.

**APPROVAL OF MINUTES FROM MARCH 16, 2016**  
The minutes were approved as presented.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**  
None.

**DISCUSSION – SHORT-TERM RENTALS**  
Director Zuccaro gave some background on what the code currently allows. He noted rentals for less than 30 days are not allowed with some exceptions for boarding and lodging houses which have their own set of rules. Some cities have changed their rules to address taxing issues.

Councilmember Leh noted options: Option 1, update the code to directly address the issue. This would require a tabor vote and is difficult to enforce. Option 2,

keep the current code language and begin to enforce illegal rentals of less than 30 days; this requires more police resources. Option 3, enforce on a complaint basis which is current practice.

Mayor Pro Tem Lipton stated he doesn't see an overwhelming community concern with this right now. It is fine leaving it as is for now.

Harvey Friesen, resident, stated he prefers the City leave it as is. It is not a real problem in Louisville. Don't see that this is putting any real pressure on the neighborhoods.

Councilmember Leh agreed with Mayor Pro Tem Lipton; there is no urgency in addressing this. He stated he is inclined to continue to enforce it on a complaint basis and monitor what is happening. The committee will make such a recommendation to Council.

#### **DISCUSSION – NOISE ORDINANCE**

Councilmember Leh stated he has been asked why we are considering this. He stated there have been some complaints, not just related to downtown, but it is not a pervasive problem. Part of the issue is fairness and enforceability and the rules should be clear to all parties.

Mayor Pro Tem Lipton stated he thinks this is an issue for the full Council. This is a land use issue not a legal issue. Councilmember Leh disagreed as the Prosecutor and Judge have noted this is a problem. He stated he hopes the Committee can make a recommendation that will save the Council some time.

Chief Hayes stated there have not been a lot of complaints regarding this. Many complaints were from the downtown. Currently, the Police respond to and address complaints downtown. The first choice is always to try to resolve the issue with all parties. One option might be to have a very high decibel level that might be a way to address the egregious cases but maybe not for everything.

Councilmember Leh agreed it is much better to resolve these issues with conversations rather than tickets. He suggested perhaps updating existing language without including decibel levels. The current language gives the police a great deal of discretion to enforce.

Mayor Pro Tem Lipton wants a noise ordinance that can be enforced with teeth. The problem is not pervasive, but it is an issue in the residential district downtown. He would like to see more limits on sound when a property goes through the Special Review Use process. He noted it can be very loud late in the evening downtown. He wants businesses to be successful, but there needs to be middle ground.

Director Zuccaro stated that currently much of the noise downtown is from indoor noise which is not regulated through the Special Review Use process.

City Attorney Light stated none of the current SRUs address decibel levels, just hours for outdoor music.

Councilmember Loo stated she is not sure we need decibel levels; maybe we should try an incremental approach. Let the police continue their approach for now. This ordinance is too harsh; let's try policing first.

Councilmember Leh noted that most of the comments that were received are against the ordinance as proposed. He asked if this is a solution in search of a problem, is this overregulating. We don't have that many complaints; the officers should be given a chance to use their negotiating skills and that will help better maintain relationships. This ordinance gives one complainant a great deal of power over businesses and would require a ticket even if the complaint is only from one person.

Councilmember Leh stated maybe there is underreporting as they assume the police won't respond. A better police approach could solve that. He added this is very likely a good use of the reasonable person standard not a more stringent rule.

Mary Ann Heany, stated she would like the proposed decibel levels to be lower. What residents have issue with is the larger events, not the businesses.

Patrick Walsh, stated the existing ambient noise level is already 70-80 decibels. He would prefer a common sense approach to a decibel level. He stated there shouldn't be comparisons between the business regular process and with special events.

Councilmember Leh noted staff seems to have dealt with the issue at Community Park already. We need to allow the police some discretion in how to handle complaints. He likes the plan to allow PD to use their negotiating skills when there is a problem. As written, the ordinance could really damage the downtown business community and there seems to be a way to resolve this without an ordinance. At this point, he wouldn't recommend changes.

Councilmember Loo agreed. Maybe wait a year and see how it is working.

Mayor Pro Tem Lipton stated this is a solution in search of a problem.

Councilmember Leh moved the committee make a recommendation to Council to take no further action and use current ordinance; the Council can reevaluate if needed. Councilmember Loo seconded, all in favor.

**DISCUSSION – NON-PROFIT POLICY**

Councilmember Leh asked if there are any concerns with the draft as currently written. All boards have given input and it is reflected in the policy. He asked for input on what the effective date should be based on concern from boards of how long they have to come into compliance.

Mayor Pro Tem Lipton stated January 1. All agreed.

Councilmember Leh moved that the policy be approved with the changes from today, and it be recommended to Council for review; Councilmember Loo seconded. All in favor.

**DISCUSSION ITEMS FOR NEXT MEETING**

Legal Committee Work plan and mission.

**ADJOURN**

The meeting adjourned at 5:55 PM.

**SUBJECT:** DISCUSSION/DIRECTION – DRAFT CITY COUNCIL RULES OF  
PROCEDURE

**DATE:** AUGUST 31, 2017

**PRESENTED BY:** MEREDYTH MUTH, CITY CLERK

**SUMMARY:**

Attached is a draft City Council Rules of Procedure for discussion at the meeting.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Discussion

**ATTACHMENT(S):**

1. Draft City Council Rules of Procedure



## **CITY COUNCIL**

# **RULES OF ORDER AND PROCEDURE**

*adopted \_\_\_\_\_  
by Resolution No. \_\_, Series 2017*

## TABLE OF CONTENTS



# **RULES OF PROCEDURE FOR THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO**

## **DEFINITIONS**

“Charter” means the [Home Rule Charter of the City of Louisville, Colorado](#).

“Chair” means the Councilmember who presides over a meeting, special meeting, executive session, or study session of the City Council.

“City” means the City of Louisville, Colorado, a home rule city.

“City Council” or “Council” means the duly elected or appointed members of the City Council of the City of Louisville, Colorado.

“Councilmember” means a duly elected or appointed member of the Louisville City Council.

“Rules” means the City Council Rules of Order and Procedure.

## **AUTHORITY**

The [Home Rule Charter of the City of Louisville](#) provides that the Council may determine its own rules of procedure for meetings. The following Rules shall be in effect upon their adoption by the Council until such time as they are amended or new Rules adopted.

In order to efficiently and effectively complete city business facing the Council, all meetings must be conducted in an orderly and respectful manner. This policy is intended to provide guidelines for the procedures to be followed for the conduct of Council meetings.

## **GENERAL RULES**

- A. LOCATION:** All Council meetings shall take place in a public building that is accessible to all members of the public.
- B. OPEN TO THE PUBLIC:** All meetings and study sessions shall be open to the public. The Council may conduct executive sessions in compliance with the Charter and the Colorado Open Meetings Law.
- C. MEETING NOTICE:** Notice for all meetings and study sessions shall be given as required by the Charter. Notice locations shall be identified by the

Council at the first regular meeting of every year.

- D. MINUTES:** Minutes of each regular and special meeting shall be taken and retained permanently in the records of the City. A summary shall be prepared for each study session.
- E. QUORUM:** A quorum is needed for the transaction of business at each regular and special meeting of the Council. A quorum is a majority of the Council members holding office at the time of the meeting.
- F. ABSENCES:** No Councilmember shall have more than six (6) absences from regular Council meetings during any period of twelve (12) consecutive calendar months. The date of the seventh (7<sup>th</sup>) absence shall be deemed to be the date on which the office was vacated.
- G. DISCLOSURE OF INTEREST AND RECUSAL:** Any Councilmember who has an interest in, or whose interest would be affected by, any proposed official action before the Council shall immediately and publicly disclose the nature and extent of the interest; shall not participate in any discussion or decision concerning the proposed action; shall not attempt to publicly or privately influence the decision; and shall leave the room where the discussion or decision is taking place during the time the proposed action is being discussed and the decision is being made.
- H. CHAIR:** The Chair is the Councilmember who presides over a Council meeting and shall do so according to these Rules and applicable law. The Mayor serves as Chair of all Council meetings in which he or she is present. In the Mayor's absence, the Mayor Pro Tem will serve as Chair. In the absence of both the Mayor and Mayor Pro Tem, then the Councilmember with the greatest seniority on Council.

## **MEETINGS**

- A. REGULAR MEETINGS:** Council shall hold regular meetings twice each month. Regular meetings shall be conducted on the first and third Tuesday of the month, excluding holidays, and shall convene at 7:00 p.m. unless another day or time is set by prior approval of a majority of the Council. A regular meeting may be held on at least seventy-two (72) hours written notice.
- B. SPECIAL MEETINGS:** A special meeting shall be called by the City Clerk on the request of any four (4) Councilmembers, and shall be held on at least forty-eight (48) hours written notice.
- C. EMERGENCY SPECIAL MEETINGS:** An emergency special meeting shall

be called by the City Clerk on the request of the City Manager or any four (4) Councilmembers and shall be held on at least twenty-four (24) hours written notice to each Councilmember. Each person requesting the meeting shall have determined that the meeting is urgently necessary to take action on an unforeseen matter requiring immediate action; and the basis for the determination shall be stated in the notice of the meeting.

The Council shall not take action on any item of business at any special meeting unless the item to be acted on has been stated in the notice of the meeting; or the item to be acted on is reasonably related to the item which was stated in the notice of the meeting.

- D. STUDY SESSIONS:** The purpose of study session meetings is to enable Councilmembers to obtain information about and discuss matters of public business in a less formal atmosphere. No preliminary or final policy decision, fiscal decision, rule, regulation, resolution, ordinance, action approving a contract, action calling for the payment of money, or other formal action shall be made or taken at any study session.

At any study session, any member of the public who in good faith believes that a study session is proceeding in violation of subsection (D) of this Section shall be entitled to submit a brief written objection to the Chair of the study session; the written objection shall specify the ground for the objection. The Chair shall exercise his or her discretion in determining whether the study session complies with this Section, and shall conduct the study session in accordance with that determination.

Study sessions are generally held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.

- E. EXECUTIVE SESSIONS:** It is the policy of the City that the activities of City government should be conducted in public to the greatest extent feasible in order to assure public participation and enhance public accountability. The Council may hold an executive session only at a regular or special meeting and for the sole purpose of discussing matters approved by the Home Rule Charter.

Adoption of any proposed policy, position, resolution, rule, regulation, or formal action, or informal or "straw" vote, shall not occur at any executive session.

Executive Session Procedure:

1. A request for an executive session may be made only by a Councilmember, the City Attorney or other attorney representing the City, the Municipal Judge, or the City Manager.
2. The request to go into an executive session shall be made in an open session at a regular or special meeting of the Council. The requesting party shall give as detailed and specific a statement as possible, using his or her best judgment to avoid disclosure of any confidential matters, as to the topic or topics to be discussed and the reasons for requesting an executive session.
3. The executive session shall only be held upon an affirmative vote of two-thirds (2/3) of the entire Council. A separate vote shall be held on each topic requested to be considered in the executive session. Following the vote and immediately prior to retiring into the executive session, the Mayor (or Mayor Pro Tem, as the case may be) shall announce the topic or topics of the executive session.
4. Immediately upon retiring into the executive session, the requesting party shall explain in detail the nature of the topic and the reasons for requesting the executive session. Those in attendance may then discuss the propriety of the executive session.
5. Before any discussion on the merits of any topic in the executive session, the City Attorney or other attorney representing the City shall give an opinion as to the propriety of the executive session and shall provide guidelines as to the limitations that apply to the discussion.
6. At any time, any participant may object to the continuation of the executive session. Upon the making of such objection, all discussion shall cease, and the Council shall reconvene in an open session for the purpose of determining the propriety of continuing the executive session. An affirmative vote of two-thirds (2/3) of the entire Council shall be required to continue the executive session.
7. Upon completion of the executive session, the Council shall reconvene in an open session. The person who requested the executive session shall provide as detailed an explanation as allowed by law without disclosing any confidential matter or any matter which would adversely affect the City's interests, and shall announce what procedure, if any, will follow from the executive session.

8. Discussions that occur in executive session shall be recorded, and access to the record shall be provided, in the manner and to the extent provided in the State statutes concerning open meetings and the State statutes concerning open records.
- F. SOCIAL GATHERINGS: Social gatherings, at which the discussion of public business is not the central purpose, are not subject to any of the meeting requirements.
- G. RESCHEDULING: The Council may reschedule meetings for dates and times outside regular meeting schedule to avoid holidays, elections, and other matters or to allow for additional time for a meeting. To reschedule such meetings, the Council first must provide notice of it and approve it.

### **MAYOR AND MAYOR PRO TEM**

- A. The Mayor shall preside over meetings of the Council. The Mayor must be a Councilmember and shall have the same voting powers as any Councilmember.
- B. By the affirmative vote of a majority of the entire Council, a Councilmember shall be appointed as Mayor Pro Tem, for a two-year term, to perform the responsibilities of the Mayor when the Mayor is absent or is otherwise unable to perform the responsibilities of the Mayor.

### **MEETING PROCEDURE**

#### **A. PREAMBLE**

1. A bedrock principle a representative democracy is notice of impending governmental action and an opportunity for members of the public and their representatives to be heard. Principles of good government include deep respect for citizens; prudent stewardship of public resources, including the time of its citizens, staff members and elected officials; direction that is clear and decisive; and decisionmaking that is reasonably consistent, equitable, flexible, and transparent.
2. These principles often exist in tension with one another. It is Council's intention to balance them in a way that ensures robust debate and accountability of City government to its residents. To that end, these procedures are not meant to be employed for the purpose of unreasonable rigidity, surprise, suppression of competing views, or needless prolonging of action.

3. Council also intends for the Chair to have reasonable discretion in the application of these procedures and resolution of conflicts.

**B. ORDER OF BUSINESS AT REGULAR MEETINGS:**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA
5. CONSENT AGENDA
6. COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA
7. CITY MANAGER'S REPORT
8. REGULAR BUSINESS
9. CITY ATTORNEY'S REPORT
10. COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS
11. ADJOURNMENT

- C. CONSENT AGENDA:** The Consent Agenda contains items considered routine and shall be approved, adopted, accepted, or otherwise acted upon, by motion of the Council and voice vote, unless the Mayor or a Council person specifically requests an item be considered under Regular Business.

**D. PUBLIC COMMENTS**

1. All regular and special meetings of the Council shall be open to the public. Members of the public shall have a reasonable opportunity to be heard at each meeting. The Chair may permit public comment on any item at the time such item is being considered by the Council.
2. Regular meetings include specifically designated times for citizens to make public comment. Each speaker shall be limited to three (3) minutes.
3. [DISCUSS AGGREGATION] The Chair may, in his or her discretion, permit multiple residents to designate someone to speak for them and aggregate their 3-minute limit time up to a maximum of \_\_\_\_\_ minutes.

**E. WRITTEN COMMUNICATIONS:** Interested parties, or their authorized representatives, may address the Council by submitting written communication concerning any matter on the Council agenda. Such a written communication may be submitted by electronic mail or by addressing the communication to the City Clerk who will distribute copies to the Councilmembers. The communication will be entered into the record without the necessity for reading. A copy of the communication shall be posted at the meeting for the public to review. Anonymous written communications will not be accepted into the record.

**F. ACTION:** The Council shall act only by ordinance, resolution, or motion. Each action shall be recorded in the minutes of the meeting. The Council may select the appropriate form for its action, except where a specific form is required by the Charter.

**G. VOTING:**

1. Resolutions and motions require the affirmative vote of a majority of the Councilmembers present.
2. The final adoption of any ordinance shall require the affirmative vote of a majority of the entire Council.
3. Any Councilmember absent from a public hearing shall not vote on matters regarding that public hearing.
4. Councilmembers shall not attend or watch any quasi-judicial hearing of any lower tribunal of the City in which the lower tribunal considers any matter which may be submitted to Council through the legal process or an appeal unless the Councilmember is a party to that action; provided, however, that if a Councilmember does attend such a hearing, he or she shall recuse himself or herself from consideration of the matter if it comes before the Council.

**H. ORDINANCE REQUIRED:** the following acts of the Council shall be by ordinance:

1. Authorizing the borrowing of money, imposing a new tax, increasing a tax rate, or approving a lease-purchase agreement;
2. Approving any transfer of fee ownership in real property owned by the City;
3. Approving any transfer of water rights owned by the City; or

4. Establishing any regulation for violation of which a fine, imprisonment, or both may be imposed.

## I. ORDINANCES PROCEDURE:

### 1. Public Hearing

- a) No ordinance shall be adopted without first holding at least one (1) public hearing on the ordinance.
- b) The public hearing shall be held prior to Council action on second reading.
- c) The Chair shall provide at least one (1) opportunity for public comments on the ordinance prior to the initial Council discussion of the ordinance.
- d) The Chair shall provide at least one (1) additional opportunity for public comments on the ordinance following the initial Council discussion but before Council action on the ordinance.

### 2. Adoption Procedure – Non-Emergency Ordinances

- a) First Reading: ordinance shall be introduced by motion at a regular or special meeting of the Council and shall be read by title. The Council shall vote to amend, adopt, or reject the ordinance, or take such other action as it deems appropriate. If the ordinance is adopted on first reading, it shall be published in full under the terms of the Charter.
- b) Second Reading: The ordinance shall be introduced by motion at a second regular or special meeting of the Council, which shall be held four (4) or more days after the first publication. The Council shall vote to amend, finally adopt, or reject the ordinance, or take such other action as it deems appropriate. Upon final adoption, the ordinance shall be published by title; however, if the ordinance is amended prior to final adoption, the amendment shall be published in full. If published by title, the ordinance shall contain a notice that copies of the full ordinance are available at City offices.

### 3. Adoption Procedure – Emergency Ordinances

- a) The Council may finally adopt an ordinance on an emergency basis



without two hearings and prior publication under circumstances when expedited Council action is required.

- b) An emergency ordinance may be introduced and finally adopted at any regular or special meeting after only one (1) reading and need not be published before final adoption. An emergency ordinance shall take effect upon final adoption or on such later date as specified in the ordinance. Following final adoption, an emergency ordinance shall be published in full.
- c) An emergency ordinance shall require the affirmative vote of two-thirds (2/3) of the entire Council. The facts showing the emergency shall be specifically stated in the ordinance.

### **PARLIAMENTARY PROCEDURE**

- A. POINTS OF ORDER:** The Chair shall determine all Points of Order, subject to the rights of any Councilmember to appeal to the Council.
- B. RIGHT OF THE FLOOR:** Any Councilmember desiring to speak shall be recognized by the Chair.
- C. MOTIONS:** Motions may be made by any Councilmember, including the Chair, provided that before the Chair offers a motion, the opportunity for making a motion should be offered to other Councilmembers. Any Councilmember, other than the person offering the motion, may second a motion.
- D. PROCEDURES FOR MOTIONS:** The following is the general procedure for making motions:
  - 1. Before a motion can be considered or debated it must be seconded.
  - 2. A Councilmember who wishes to make a motion should do so through a verbal request to the Chair.
  - 3. Once the motion has been properly made and seconded, the Chair shall open the matter for discussion offering the first opportunity to the moving party and thereafter to any Councilmember properly recognized by the Chair.
  - 4. Once the matter has been fully discussed and the Chair calls for a vote, no further discussion will be allowed, provided, however, Councilmembers may be allowed to explain their votes.

- E. DISCUSSION: Speakers shall confine themselves to the question under discussion. All discussion must be germane to the agenda item.
- F. AFTER VOTING: Once a vote has been taken, there shall be no further discussion on that motion or Agenda Item unless a motion to reconsider is properly made, seconded, and adopted.

## **MEETING DECORUM**

- A. DECORUM AMONG COUNCILMEMBERS: The Chair shall preserve order and decorum, prevent personal attacks or the impugning of Councilmembers motives, confine Councilmembers in debate to questions under discussion, be responsible for conducting meetings in an orderly manner, assure that the majority opinion may be expressed and that the majority be allowed to rule.

The Chair shall preserve decorum and decide all questions of order, subject to appeal to the Council.

Councilmembers shall avoid personal attacks and refrain from impugning the motives of any member's argument or vote.

During Council meetings, Councilmembers shall preserve order and decorum and shall not delay or interrupt the proceedings or refuse to obey the order of the Chair or the Rules of the Council. Every Councilmember desiring to speak shall address the Chair, and upon recognition by the Chair, shall confine himself or herself to the question under debate and shall avoid all personal attacks and indecorous language. A Councilmember once recognized shall not be interrupted while speaking unless called to order by the Chair or unless a point of order is raised by another Councilmember.

- B. DECORUM AMONG CITIZEN PARTICIPANTS: Citizens attending Council meetings should observe the same rules of propriety, decorum, and good conduct applicable to Councilmembers. Any person causing a disturbance of the peace and good order during a Council meeting may be removed from the room if so directed by the Chair, and such person may be barred from further audience before the Council. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Chair.

Any member of the public desiring to address the Council on any item on the agenda shall be recognized by the Chair shall state his or her name

and address of residence in an audible tone for the record, and shall limit his or her remarks to the questions under discussion. Any remarks shall be addressed to the Chair and to any or all Councilmembers.

Once the Chair recognizes a speaker, the Chair shall limit the period of speaking to a reasonable period of time of no more than three minutes per person.

4845-8781-5246, v. 2

## **LEGAL REVIEW COMMITTEE COMMUNICATION**

**SUBJECT:** DISCUSSION/DIRECTION – ADDITIONAL 2017 COURT APPOINTMENTS AND 2018 COURT AND LEGAL APPOINTMENTS

**DATE:** AUGUST 31, 2017

**PRESENTED BY:** MEREDYTH MUTH, CITY CLERK

**SUMMARY:**

The City Council appoints the associate judge and prosecutor in January of even numbered years following City Council elections. We normally would not make appointments at this time; however the Judge is requesting an additional associate judge and a backup prosecutor be appointed for the remainder of this year. These positions are needed to allow staff to keep a more standard Court schedule that does not have to vary to accommodate one individual's schedule.

Staff would like direction to let the Judge recommend an associate judge and prosecutor for appointment during the remainder of this year. Staff recommends those appointments be put on the consent agenda of a future City Council meeting.

Additionally, staff would like some feedback from the Committee on how to handle the 2018-2019 appointments for the Judge, Associate Judges, Prosecutor, backup Prosecutor, court-appointed attorneys, Water Attorney, and City Attorney. Would you like to interview any new candidates, schedule meetings with the existing office holders, or anything else prior to January appointments?

**FISCAL IMPACT:**

There is no fiscal impact as we will be paying only one associate judge or prosecutor at a time.

**RECOMMENDATION:**

Discussion/Direction

**ATTACHMENT(S):**

None.

**SUBJECT: DISCUSSION/DIRECTION – UPDATING THE CITY’S  
NONDISCRIMINATION STATEMENT**

**DATE: AUGUST 31, 2017**

**PRESENTED BY: MEREDYTH MUTH, CITY CLERK**

**SUMMARY:**

Councilmember Leh would like to discuss how to revise the City’s ordinances, rules, and practices to be sure the City is providing no less protection than State laws regarding discrimination policies. He would like to address the following:

- nondiscrimination provisions in City contracts
- nondiscrimination policies required of nonprofits (a variation of the previous item); would like to have standard language that nonprofits could include in their own policies
- nondiscrimination provisions of City ordinances (e.g., fair housing)

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Discussion/Direction

**ATTACHMENT(S):**

1. None